

Date \_\_\_\_\_

To,  
Link Intime India Pvt. Ltd.  
C 101, 247 Park, LBS Marg,  
Vikhroli West,  
Mumbai 400 083

**SUB: REQUEST FOR CHANGE OF ADDRESS**

**Unit: ADOR WELDING LIMITED**

**Folio No:** \_\_\_\_\_

Dear Sir,

Please update my new Address as mentioned below in your records:

<b>My old Address as per your records was as under</b>	<b>Current (New) Address to be updated in your records</b>
Add1	Add1
Add2	Add2
Add3	Add3
Add4	Add4
Pin Code:	Pin Code:
Tel. No.	Tel. No.

I / we am / are enclosing herewith the self-attested copies of the following documents as proof of identification and current address: *(tick the appropriate boxes & attach the relevant documents to this Form)*

Passport	Election ID Card	PAN Card	<input type="checkbox"/>
Driving License	Rent receipt / maintenance bill	Electricity/ Telephone bill	
Ration Card	Adhar Card	Agreement Copy	<input type="checkbox"/>

*(Note: At least 2 of the above documents must be submitted, one of which must contain your signature thereon.)*

I / We hereby certify that the above mentioned particulars are true to the best of my / our knowledge.

Yours faithfully,

Name of all the Shareholder(s)

Signature of all the Shareholder(s)

1) \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

3) \_\_\_\_\_

Email Id \_\_\_\_\_

**Please Note:**

1. Change of Address will be effected only on receipt of this Form, duly completed, along with all requisite documents as mentioned above. Incomplete Form / Form with insufficient documents will not be acted upon and the same will be returned.
2. The signature of the Shareholders as appearing on the Form must match with his / her specimen signature on record with the Company.
3. In case you are holding shares in Demat form, this intimation needs to be submitted to your Depository Participant quoting your DP ID / Client ID.